



# Global Channels Inc.

Our client is a prestigious institute that has been in the industry since 2000. It focuses on building students' skills and knowledge with experienced and dedicated faculty members and state-of-the-art technology. The institute is well-versed with the industry's demands and produces graduates that exceed these expectations and meet these challenges head on.

**Job title** - Medical clinic assistant

**Job start date:** As Soon as Possible

**Wages:** \$22.00 to \$24.00 / Hour

**Hours:** 20 to 25 Hours / Week

**Terms of employment:** Permanent, Part time leading to full time, Morning, Evening Working hours from 09:00 to 14:00

**Security and Safety:** Criminal record check, Immunization records

**Work Conditions and Physical Capabilities:** Fast paced environment, Work under pressure, Repetitive tasks

**Personal Suitability:** Organized, Effective interpersonal skills, Client focus, Excellent written communication, Excellent oral communication, Team player, Dependability

**Business Equipment and Computer Applications:** MS Word, MS Windows, MS Outlook, Kroll Software, MS Office, MS Excel, MS PowerPoint

**Credentials (certificates, licences, memberships, courses, etc.):** CPR Certificate, First Aid Certificate

**SKILLS Work Setting:** School or educational institution/establishment

**Ability to Supervise:** 11-15 people

**Education:** Bachelor's degree or equivalent experience

**Experience:** 3 years to less than 5 years

**Languages:** English

**Apply by email:** [apply@globalchannelsinc.com](mailto:apply@globalchannelsinc.com)